## <u>Public Building Commission Meeting Minutes</u> June 20, 2024

The Public Building Commission of St. Clair County met at 10 Public Square, Belleville, Illinois 62220 on June 20, 2024. The meeting was called to order by Chairman Richard Sauget at 10:01 a.m.

#### **Members Present:**

Richard Sauget, Chairman Charles Lee Kevin Bouse Terry Beach Edmond Brown

#### **Members Absent:**

Thomas Dinges Richard Effinger

#### **Others Present:**

Debra Moore, County Administrator
James Brede, Director of Buildings
Darren James, MidAmerica St. Louis Airport Director
Bernard Ysursa, Attorney
Thomas Knapp, Sheriff's Department
Monica McMurphy, Financial Analyst
Traci Firestone, Secretary
Randy Pierce, The Tribune

The Pledge of Allegiance was recited.

There were no Public Comments made or Questions asked at this Meeting.

Upon a motion by Commissioner Brown and second by Commissioner Bouse, it was unanimously agreed to approve the Regular Monthly Meeting Minutes of May 16, 2024. Motion carried.

Upon a motion by Commissioner Lee and second by Commissioner Brown/Bouse, it was unanimously agreed to approve the **Regular Expense Claims Report with Payroll Ledger Report** of June 28, 2024. Motion carried.

Upon a motion by Commissioner Lee and second by Commissioner Brown/Bouse, it was unanimously agreed to approve the **Airport Expense Claims Report** of June 28, 2024. Motion carried.

## **Public Building Commission Meeting Minutes**

June 20, 2024 Page 2

Commissioner Lee reviewed the **Monthly Budget Analysis Report for June 2024** and stated the Operations and Maintenance 2024 Budget is in line with the projected percentage of 50.0% expenditures.

Commissioner Lee reviewed the **Trial Balance Report for May 2024**, and it can be available when requested in the Public Building Commission Office.

#### **PUBLIC BUILDING COMMISSION OPERATIONS**

Upon a motion by Commissioner Bouse and second by Commissioner Brown, it was unanimously agreed to approve the 2024 Prevailing Wage Resolution. Motion carried.

### FAIRGROUND OPERATIONS

Holland Construction Contract Modification – removed.

Upon a motion by Commissioner Bouse and second by Commissioner Brown, it was unanimously agreed to approve the Electrical Equipment Purchase from Siemens as the Supplier at a cost of \$310,192.00, not-to-exceed \$350,000.00 to purchase cabinets and breakers at a later date. Motion carried.

### **AIRPORT OPERATIONS**

Upon a motion by Commissioner Bouse and second by Commissioner Brown, it was unanimously agreed to approve the procurement of the used Hamm HD140i Smooth Drum Roller from Christ Brothers for an amount not-to-exceed \$35,000.00 and authorize the Airport Director to execute the purchase. Motion carried.

### **Public Building Commission Meeting Minutes**

June 20, 2024

Page 3

Upon a motion by Commissioner Brown and second by Commissioner Bouse, it was unanimously agreed to approve the lowest responsive bidder as indicated in the bid tabulation and authorize the Chairman to execute the agreement when appropriate. Motion carried.

For updates on Enplanements and Terminal Modification/Renovation, please see the attached documents.

Upon a motion by Commissioner Brown and second by Commissioner Bouse, it was unanimously agreed to adjourn the meeting at 10:26 a.m. Motion carried.

Respectfully submitted,

Traci Firestone, Secretary

Drai, Firestone

APPROVED:

CHAIRMAN



# Public Building Commission St. Clair County, Illinois June 20, 2024

Darren V. James | Airport Director





# 1. Equipment Procurement – Hamm HD140i Smooth Drum Roller

MidAmerica St. Louis Airport is required maintain Runway Safety Areas as they serve as the primary safety mitigation for runway excursions. Safety Areas preserve necessary characteristics for airfields: smooth and clear grading, good drainage, load bearing capability, and the absence of non-essential and non-frangible objects. These Safety Areas prevent aircraft damage and/or injury to aircraft occupants in the event of a runway excursion, and support aircraft rescue and firefighting equipment and snow removal equipment. A smooth drum roller will enable the maintenance crews to properly compact and maintain the Safety Areas to the required FAA safety standard. Rolling the Safety Areas will reduce ruts and other surface irregularities and enhance drainage. Additionally, the roller can be used to compact Airport gravel service roads and parking lots.

Financial Impact: Budgeted under the Airport Capital Budget.

Motion: Approve the procurement of the used Hamm HD140i Smooth Drum Roller from Christ Brothers for an amount not to exceed \$35,000 and authorize the Airport Director to execute the purchase.



## 2. Equipment Procurement – Grapple Rake

MidAmerica St. Louis Airport owns, maintains, and operates multiple pieces of equipment for the purposes of maintaining the grounds on the airside and landside of the airport. FAA regulations dictate stringent grass height requirements within the airfield which require a robust mowing program and airspace regulations require a recurring tree and brush trimming program. Due to a lack of equipment, certain areas of the airport have not undergone consistent maintenance to limit tree growth. The proposed grapple rake, which is an attachment for an existing front-end loader, will aid in this tree removal process and serve other purposes (brush removal after land-clearing, stacking and loading metal scrap, etc). The Project (Grapple Rake Procurement, Solicitation 2024-10) was advertised in the Belleville News Democrat on 05/03/24, posted on <a href="https://www.flymidamerica.com">www.flymidamerica.com</a>. Bid documents were requested by four (4) potential bidders and one bid was received on 06/07/24. Bid results and the apparent low bidder is Gateway Dealer Network d/b/a Bobcat of St. Louis with a bid of \$27,595.00.

Financial Impact: Budgeted under the Airport Capital Budget.

Motion: Approve the lowest responsive bidder as indicated in the bid tabulation and authorize the Chairman to execute the agreement when appropriate.





# **Airport Update**







Locid	City	Airport Name	S/L	Hub	2022 Rank	State Rank DOT (Apr 2023 - Mar 2024)	Enp DOT (Apr 2023 - Mar 2024)	Allegiant Total Passengers (Apr 2023 - Mar 2024)	Rank DOT (Apr 2023 - Mar 2024)	
ORD	Chicago	Chicago O'Hare International	Р	L	4	1	29,483,000	0	4	
MDW	Chicago	Chicago Midway International	P	L	30	2	10,173,000	?	29	
PIA	Peoria	General Downing - Peoria International	P	N	166	3	320,000	310,000	162	
MLI	Moline	Quad Cities International	Р	N	171	4	279,000	127,000	173	
BMI	Bloomington/Normal	Central II Regional Airport at Bloomington	Р	N	189	5	161,000	67,150	195	
BLV	Belleville	Scott AFB/Midamerica St Louis	Р	N	192	6	146,000	292,000	202	
RFD	Rockford	Chicago/Rockford International	Р	N	214	7	116,000	233,000	213	
CMI	Champaign/Urbana	University of Illinois-Willard	Р	N	257	9	69,000	0	244	
SPI	Springfield	Abraham Lincoln Capital	Р	N	250	8	46,000	35,930	270	
DEC	Decatur	Decatur Airport	cs	-	407	10	12,000	0	373	
MWA	Marion/Herrin	Veterans Airport of Southern Illinois	cs	-	397	11	10,000	0	382	
UIN	Quincy	Quincy Regional-Baldwin Field	cs	-	477	12	4,640	0	435	





## **Enplanements**

MidAmerica ST. LOUIS AIRPORT

MidAmerica St. Louis Airport
Monthly Passenger Enplanements

			2023				2022			2021		2020			
Month	Departures	Enp	Avg Enp												
Jan	58	7,908	136.3	56	8,327	148.7	63	7,456	118.3	57	6,405	112.4	65	9,706	149.3
Feb	55	8,174	148.6	53	8,329	157.2	61	8,425	138.1	65	7,519	115.7	69	10,389	150.6
Mar	92	13,585	147.7	91	13,945	153.2	108	16,315	151.1	118	13,033	110.4	95	9,304	97.9
Apr	85	11,117	130.8	95	12,974	136.6	102	14,392	141.1	81	8,947	110.5	4	123	30.8
May	98	15,164	154.7	93	13,754	147.9	107	16,226	151.6	94	12,448	132.4	65	6,003	92.4
Jun	145	23,461	161.8	125	20,225	161.8	143	22,390	156.6	182	24,663	135.5	122	14,367	117.8
Jul	142	23,306	164.1	131	21,501	164.1	155	24,300	156.8	191	27,505	144.0	162	15,937	98.4
Aug	102	14,287	140.1	84	11,766	140.1	99	13,442	135.8	125	13,907	111.3	121	10,078	83.3
Sep	66	9,814	148.7	55	8,178	148.7	57	8,220	144.2	82	9,641	117.6	65	6,692	103.0
Oct	78	11,079	142.0	70	9,943	142.0	72	9,964	138.4	102	12,336	120.9	85	9,821	115.5
Nov	73	10,427	142.8	61	8,713	142.8	62	8,931	144.0	87	10,740	123.4	69	7,491	108.6
Dec	81	12,507	154.4	62	9,573	154.4	82	12,649	154.3	85	12,533	147.4	72	8,337	115.8
TOTAL	1075	160,829	149.6	976	147,228	150.8	1111	162,710	146.5	1269	159,677	125.8	994	108,248	108.9
FAA Total CY Enplaned Passenaer Data (pending)							162,819		180	161,562		108,765			

#### Legend

- Departures based on Allegiant schedule.
- Departures calculated based on previous year's departures per month
  - Passenger enplanements projected utilizing previous year's average enplanements per departure per month applied to scheduled departures.

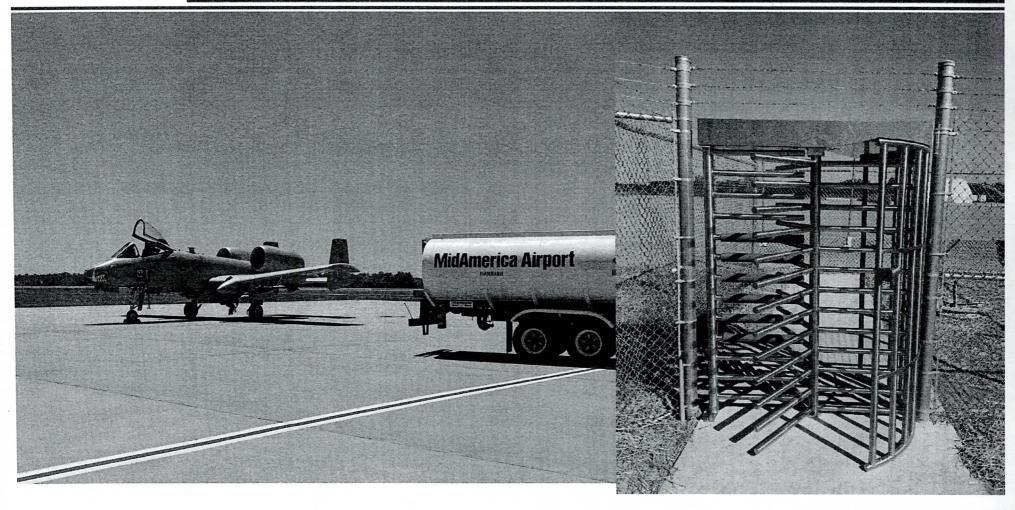
#### Notes

- Impacts from COVID-19 were initially realized in March 2020.
- 2. Future enplanements projected utilizing previous enplanements per departure and scheduled departures.
- 3. FAA TAF (data accessed on 08/09/23) for FY 2023 is 132,662 and FY 2024 is 135,660. This equates to a CY 2023 forecast of 133,387 and CY 2024 forecast of 136,698.
- 4. Draft FAA TAF updated (provided on 08/09/23) for FY 2023 is 149,842 and FY 2024 is 146,687. This equates to a CY 2023 forecast of 149,053 and CY 2024 forecast of 147,092.



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Thank You.





# Public Building Commission St. Clair County, Illinois June 20, 2024

Darren V. James | Airport Director





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Top III	inois Airports (pe	er enplanements - Apr 202	3 - M	lar 20	24)				
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Thank You.